



Notice of Annual General Meeting

Notice is hereby given that the 28th Annual General Meeting of The Fresh Produce Consortium (UK) will be held at the FPC Office, Lynchwood, Peterborough PE2 6FT on Wednesday 16 December at 12.30pm.

For the purpose of transacting the following business:

- 1. The Company Secretary to read the Notice convening the meeting.**
- 2. To approve the minutes of the 27th Annual General Meeting held at the FPC Office, Peterborough on Wednesday 24 July at 12.30pm.**
- 3. To approve the balance sheet and accounts for the year ended 31 December 2019. Copies may be obtained on request from the FPC office and will be available for inspection at the meeting.**
- 4. To confirm the appointment of Stephenson Smart & Co as auditors to the FPC for the following 12 months at a fee to be agreed by the Board.**
- 5. The following directors of the Board are due to retire by rotation:**
 - a) Alan Forrester**
 - b) Chris Hutchinson**
 - c) Richard Thompson**
 - d) Simon Trewin**

(the “Retiring Directors”)
- 6. To confirm the re-election of the following Retiring Directors to the Board (each who are willing to stand) for a further term of two years:**
 - a) Alan Forrester**
 - b) Chris Hutchinson**
 - c) Richard Thompson**
 - d) Simon Trewin**

page 1 of 2



7. To note the appointment of the Chair made by the Board at its meeting on Wednesday 16 December for the year 2020/21.

Appointment of a proxy

At the Annual General Meeting any Voting Member may appoint a proxy to attend the meeting and to vote on that Voting Member's behalf. The voting proxy form shall be deposited at the registered office of the FPC not less than 24 hours before the time appointed for the holding of the meeting. A proxy need not be a Member of the FPC. A voting proxy form is enclosed.

However based on Government health advice we recommend members vote by proxy only on this occasion.

page 2 of 2



VOTING PROXY FORM

For: THE TWENTY EIGHTH ANNUAL GENERAL MEETING of THE FRESH PRODUCE CONSORTIUM (UK)

**To: The Secretary
Fresh Produce Consortium (UK)**

Date (insert): 2020

I (individual's name – please print)

of (member's name if different – please print)

being a member or the authorised representative of the above named member of the Fresh Produce Consortium (UK) and entitled to vote at the Twenty Seventh Annual General Meeting of the Fresh Produce Consortium (UK), give my proxy to the person named below to vote as instructed by me on the resolutions summarised below, all of which are ordinary resolutions unless otherwise stated at the meeting.

A proxy can be either the member's named representative, or if not named or absent, the Chairman of the meeting

My nominated representative is(proxy's name – please print)

Or, I give my proxy to the Chair of the meeting to vote as follows - (please ✓ as appropriate).

	For	Against
2. Approval of the minutes of the Twenty Seventh Annual General Meeting.	<input type="radio"/>	<input type="radio"/>
3. Approval of the balance sheet and accounts for the year end 31 December 2019	<input type="radio"/>	<input type="radio"/>
4. To confirm the appointment of Stephenson Smart & Co as auditors for the following 12 months.	<input type="radio"/>	<input type="radio"/>
6. To confirm the re-election of the following retiring directors to the Board (each who are willing to stand) for a further term of two years.		
a Alan Forrester	<input type="radio"/>	<input type="radio"/>
b Chris Hutchinson	<input type="radio"/>	<input type="radio"/>
c Richard Thompson	<input type="radio"/>	<input type="radio"/>
d Simon Trewin	<input type="radio"/>	<input type="radio"/>
7. To note the appointment of the chair made by the Board on 16 December for the year 2020/2021	<input type="radio"/>	<input type="radio"/>

Please return the completed proxy to the Secretary of the Fresh Produce Consortium (UK) not less than 24 hours before the time appointed to hold the meeting. Please return to the office address or scan and email to nigel@freshproduce.org.uk